



DEPARTMENT OF JUSTICE  
GENERAL COUNSEL DIVISION

February 24, 2017

Mardilyn Saathoff – Registered Agent  
Northwest Natural Gas Company  
220 NW Second Avenue  
Portland, OR 97209

David Anderson, President  
ATTN: Shawn M. Filippi - Secretary  
Northwest Natural Gas Company  
220 NW Second Avenue  
Portland, OR 97209

Grant M. Yoshihara – Vice President  
Northwest Natural Gas Company  
220 NW Second Avenue  
Portland, OR 97209

Re: Violation of Oregon Utility Notification Center Rules  
DOJ File No. 860501-GB0072-17/ Docket No. NC 358

**PLEASE READ ALL DOCUMENTS CAREFULLY –  
DIRECT ALL CORRESPONDENCE TO THE PUBLIC UTILITY COMMISSION OF OREGON**

On December 16, 2016, a representative from your company met with Public Utility Commission of Oregon's Enforcement Committee to discuss an alleged violation of Oregon Utility Notification Center Rules. At that meeting, an agreement was reached regarding penalties for the violation.

Enclosed are two sets of documents that contain a Complaint and a Stipulation. The Complaint serves as a formal notice to you of the violation you were charged with and requires that you Answer the allegation. Because you already reached an agreement with the Enforcement Committee, you do not need to submit an Answer. Instead, you need only sign and return the enclosed Stipulation in order to answer the Complaint. If you had not reached an agreement with the Enforcement Committee, filing an Answer would be your opportunity to admit or deny the allegation and, if denied, to ask for a formal hearing.

The Stipulation sets forth the terms and conditions of the agreement you reached with the Enforcement Committee. To finalize the settlement, **you must sign the original Stipulation and mail it within 20 days of the date of this letter to:**

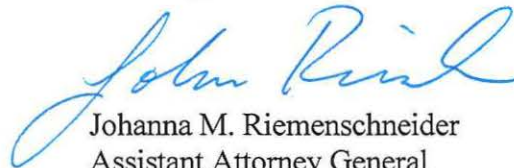
**Public Utility Commission of Oregon  
Administrative Hearings Division  
201 High St. SE, Ste. 100  
PO Box 1088  
Salem OR 97308-1088**

**You do not need to make payment until the Commission has approved the Stipulation.** The Commission should issue an order adopting the Stipulation within 30 days of its receipt. Please retain the extra copy of the Stipulation for your files.

If for some reason you no longer agree to the terms of the Stipulation, you **MUST FILE AN ANSWER TO THE COMPLAINT**, admitting or denying the allegation, or a default order may issue.

If there is a discrepancy between the formal Stipulation and the agreement reached at the meeting that causes you concern, please contact Kevin Hennessy at (503) 378-6115.

Sincerely,



Johanna M. Riemenschneider  
Assistant Attorney General  
Business Activities Section

Enclosures  
JMR:mxg/#7987777





1 allegations of the Complaint are deemed admitted, and a penalty will be imposed in the  
2 amount of \$1,000 for each violation alleged, for a total of \$1,000.

3 DATED this 24th day of February 2017.

4 Respectfully submitted,

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7 Johanna M. Riemenschneider, #990083  
8 Assistant Attorney General  
9 Of Attorneys for the Public Utility Commission  
10 of Oregon

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1 4.

2 The parties further agree that the Commission may enter an order assessing a civil  
3 monetary penalty against Defendant in the amount of \$1,000 under the following terms and  
4 conditions:

- 5 A. Defendant must sign and return this Stipulation within 20 days of the date it was  
6 served upon (mailed to) defendant.
- 7 B. \$1,000 becomes due and payable on or before the 30<sup>th</sup> day following the  
8 Commission's entry of its order in this case.
- 9 C. Payment must be by money order made out to the Public Utility Commission of  
10 Oregon, and the memo line of the money order must state the "NC" docket number  
11 in the caption of this Stipulation.
- 12 D. Defendant must provide to Complainant's safety staff, Kevin Hennessy, training  
13 materials for Defendant's training program provided to company employees  
14 responsible for providing notice to the Oregon Utility Notification Center (OUNC).  
15 Defendant shall also provide the company job classifications or positions that receive  
16 this training, how often and when such trainings will occur. Defendant must provide  
17 this material within 55 days following the date of the Commission's entry of an order  
18 in this docket.
- 19 E. Complainant's failure to enforce any provision of this stipulation, or decision to  
20 waive any violation or nonperformance of this stipulation in one instance, will not  
21 constitute a waiver by the Complainant of that provision, any other provision, or any  
22 other violation or nonperformance in another instance.

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This Stipulation is conditioned upon final approval of its terms by the Commission. If the Stipulation is not accepted in its entirety, it is deemed withdrawn.

DATED this 24th day of February 2017.



Johanna M. Riemenschneider, #990083  
Assistant Attorney General  
Of Attorneys for the Public Utility Commission  
of Oregon

DATED this \_\_\_\_ day of February 2017.

\_\_\_\_\_  
Defendant / Representative (signature)

\_\_\_\_\_  
(Print Name)