

**BEFORE THE PUBLIC UTILITY COMMISSION
OF OREGON**

UM 2005

<p>In the Matter of the</p> <p style="text-align: center;">PUBLIC UTILITY COMMISSION OF OREGON</p> <p>Investigation into Distribution System Planning</p>	<p>STAFF WORKSHOP #4 ON DRAFT DSP GUIDELINES AGENDA AND PARTICIPATION INFORMATION</p>
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Date: Wednesday, October 21, 2020
Time: 1:00 p.m. - 3:30 p.m. Pacific Time

Oregon Public Utility Commission (OPUC) Staff announce Workshop #4 to discuss the Draft Guidelines for Distribution System Planning (Draft Guidelines) released October 1, 2020. The Workshop will be conducted via Zoom. Workshop goals include:

1. Shared understanding of scope and intent of Draft Guidelines.
2. Opportunity for parties to receive clarification on questions regarding the Draft Guidelines.
3. Opportunity for parties who do **not** plan to file written comments on the Draft Guidelines to provide feedback.
4. Opportunity for parties generally to provide feedback.
5. Shared understanding of Staff's planned approach to addressing stakeholder feedback on Distribution System Planning Guidelines over time.

Below is an agenda for the Workshop, followed by participation information.

Agenda

Time	Topic	Lead/Facilitator
1:00 - 1:15	Welcome and Introductions	Nick Sayen (Staff, OPUC)
1:15 - 1:45	Overview of Draft Guidelines	Nick Sayen and Sarah Hall (Staff, OPUC)
1:45 - 2:25	Clarifying Questions on Draft Guidelines	Parties & Katie Wu, (Facilitator, Gridworks)
2:25 - 2:30	Break	
2:30 - 3:25	Open Comments from Parties	Parties & Katie Wu, (Facilitator, Gridworks)
3:25 - 3:30	Wrap up and Next Steps	Nick Sayen and Sarah Hall (Staff, OPUC)

Participation information

The workshop will be conducted using Zoom. **In order to participate, please register in advance** using the link below. Registering only requires a first name, last name, and email address.

Workshop registration link:

<https://us02web.zoom.us/meeting/register/tZMtceiojqkqGN2e9Qg6zpFUIxe-I8PiI8AM>

Upon registering you will be presented with a screen that includes: workshop title, time, option to add an appointment to your calendar, meeting ID, password, and link to join the meeting. **This same information will be delivered to you via an auto-generated registration email sent to the email address you provided.** The email will arrive from Katie Wu (Director for Gridworks, consultant for this docket). Please check your spam/junk mail filter if you do not receive this email.

Joining the workshop

To participate use the “Click here to join” link in your registration email. The online meeting will open approximately 10 minutes before the workshop is scheduled to begin.

Before joining a Zoom meeting on a computer or mobile device you can download the Zoom app from the Zoom Download Center - <https://zoom.us/download>. Otherwise, you will be prompted to download and install Zoom when you click a link to join a meeting for the first time.

If you have not used Zoom before, consider joining a test meeting to familiarize yourself with the software - <https://zoom.us/test>.

Suggested participation guidance

We hope to provide an opportunity for all stakeholders to be heard. With that in mind, we suggest the following participation guidance:

- Keep your line on mute when not speaking.
- Be mindful of all parties present, and share the available time so everyone may be heard.
- To form a queue of speakers:
 - For those joining by computer, we will ask you to use the "Raise Hand" function within Zoom to indicate your intent to speak.
 - For participants on the phone, we will ask at several intervals for people who would like to speak to identify themselves.

We will then form a queue and prompt speakers when it is their turn.

- We anticipate asking speakers to keep their comments to a time limit to allow space for all participants to be heard.
- We thank stakeholders in advance for their patience navigating this process.

Questions and comments can be directed to Nick Sayen at nick.sayen@state.or.us or 503-510-4355.